### Major / Minor Substitution and/or Waiver Form

**Student Information**
- Name: 
- KUID: 
- Email: 
- Phone: 
- Circle one: B.A. B.G.S. B.S. B.F.A B.A.E. Minor

**Advisor Information**
- Date: 
- Phone: 
- Department: 
- Advisor: 
- Advisor Email: 

**Major/Minor:** 

**Sub-Plan (if applicable):**

This form may be used to substitute or waive a course requirement or to communicate some other type of exception related to a student's major or minor. NO BA or BGS GENERAL EDUCATION REQUIREMENTS CAN BE SUBSTITUTED/WAIVED USING THIS FORM.

<table>
<thead>
<tr>
<th>Course Taken</th>
<th>Course / Requirement to be fulfilled</th>
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<tbody>
<tr>
<td>Course Prefix</td>
<td>Course Number</td>
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**Advisor Notes and Comments (use this section for waivers)**

*Example: Waive 3 Major Hours*

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**Faculty Advisor Name and Signature: **

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*If a substitution is for all students. Please go to www.ku.edu/~clasus/forms and submit a change in major or minor requirement(s) form.*

*Please note: if the "Course Taken" is transfer credit or study abroad, the coursework must be posted to the student's record before the substitution(s) can be made.*

*Please note: A department cannot waive hours below the required minimums set by the College.*

**MAJOR**: 24 hours (15 in residence) (12 JR/SR)  
**MINOR**: 18 hours (9 in residence) (12 JR/SR)

*Please note: You cannot waive any GPA requirements.*