



2018 - 2019

Faculty Mentor Program

*The College of Liberal Arts and Sciences
Faculty Guide*

College Advising and Student Services

Strong Hall, Room 109

(785) 864-3500

collegeadvising.ku.edu

clasmentor@ku.edu

Our Goal

To provide undergraduate students who are currently experiencing academic challenges with an enhanced level of attention and resources so they can progress in their academic goals and graduate.

Mentor Role

A CLAS Faculty Mentor is a faculty member committed to being a critical part of our community effort to create a more effective learning environment. As a mentor you agree to serve as a coach for one or more undergraduate students for the 2018-2019 academic year.

You should meet twice during each semester, fall and spring. Meet early in the fall semester (prior to Sept 14th), to establish a connection with your student. You will be asked to provide feedback after your interactions and at the end of the program.

Community of Support

You should know that, as a CLAS Faculty Mentor, you are not expected to work alone. Your student is also assigned to a Retention Advisor in the College Advising and Student Services office. Your student is required to meet with their Retention advisor at least twice each semester. If you have any questions or concerns about your mentee, please contact Shelly Mann, Retention Coordinator at shellymann@ku.edu or clasmentor@ku.edu.

CLAS Mentor Program - clasmentor@ku.edu

Central email monitored by the individuals below (College Advising and Student Services) so that we can respond as quickly as possible.

Shelly Mann

Retention Coordinator
shellymann@ku.edu
(785) 864-2816

Bridget Bradley

Assistant Director
bbradley@ku.edu
(785)864-2823

Karen Ledom

Director
kjh@ku.edu
(785) 864-3513

Upcoming Event

Navigating Communication Challenges in a Mentoring Relationship

Alesia Woszidlo, Ph.D., Associate Professor, KU Department of Communication Studies

Thursday, September 13th

1:00pm – 2:00pm, Kansas Room - Kansas Union

Student Population

Continue after academic dismissal

We have a small number of students who were dismissed for not meeting their probation requirement during the spring semester but have been allowed to continue after an academic dismissal. They will have multiple semesters of poor performance but have been approved because they have shown improvement or they are addressing issues that impacted them previously.

Placed on probation

The majority of the students in the program have been placed on probation. These are students who continue after a notice term or had a past term with less than a 2.00 KU cumulative GPA.

Readmitted after dismissal

These students had a previous dismissal from KU and have completed the readmission requirements.

CLAS Probation Requirements

Students on probation must earn their required term GPA or raise their KU cumulative GPA to a 2.00. Failure to meet probation requirements will result in an academic dismissal.

KU Term GPA Requirements:

- 2.00 KU Term GPA for students with less than 45 attempted (A-F) KU hours
- 2.50 KU Term GPA for students with 45 or more attempted (A-F) KU hours

Matching Process

We do our best to match mentors and mentees within the same major/division while taking into consideration feedback from students regarding the area that impacted them the most and the comfortability of the faculty mentor in discussing those situations. There will be times when we have students who don't fit within our major/division structure since they are pre-professional. While some of these students may be able to meet admission requirements for their intended program in the near future, many students will not. We hope that through the mentor match, students will have a chance to discover other areas to explore within the College.

Mentor Tips

First Mentor/Mentee Meeting

- Discuss educational and career backgrounds
- Mentors can provide unique information on how to study for courses in their discipline
- Discuss personal interests
- Discuss goals and objectives of the mentoring program
- Decide the best form of communication for scheduling meetings and staying in touch
- Discuss available campus resources (campus networking)
- Schedule next meeting

Second Mentor/Mentee Meeting

- How are action plans/goals going?
- What are you proud of since we last met? What is something you have improved?
- What has been challenging for you since we last met?
- Are you achieving a school/work/life balance?
- Discuss available campus resources (campus networking)

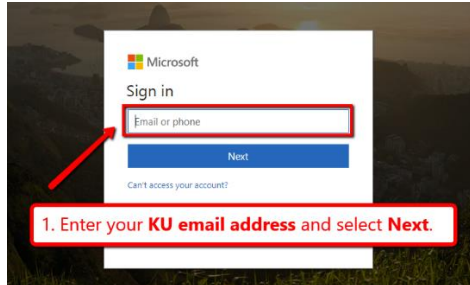
Student Mentee Information (located in myCommunity – OneDrive for Business)

- Student Summary Sheet
- Advising Report
- Degree Progress Report
- Student Photo

There are two ways to log on to OneDrive. If you have any technical issues you can contact 785-864-8080 for help.

Log in to [MyCommunity – OneDrive For Business](#) and sign in with your KU Online ID. Once you are logged in you can use the link provided in your mentee introduction email.

Log in from the Microsoft Office 365 page:



OneDrive for Business

| Overview | Access | Support |
|---|--------|---------|
| <p>Microsoft OneDrive for Business is a cloud-based storage and file sharing service, which provides 1TB of online storage for KU students, faculty and staff. OneDrive for Business is directly integrated with Office 365 for editing and co-authoring documents. Files in your OneDrive for Business can be shared with contacts internal and external to KU.</p> <p>OneDrive for Business is available within KU's collaboration service <i>myCommunity</i>. OneDrive for Business and <i>myCommunity</i> are accessible anywhere, anytime from any computer or mobile device with an Internet connection.</p> <p>For more information about OneDrive for Business:</p> <ul style="list-style-type: none">• Watch Getting Started with OneDrive for Business Videos | | |

